## **BBAS Biometric Device Installation Process**

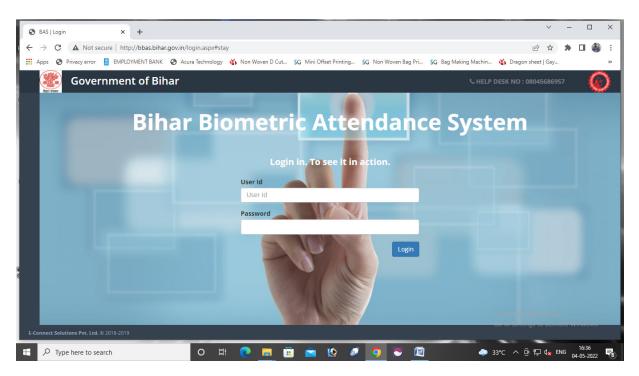
- What we need for Device Installation
- a) Power Point
- b) LAN Point
- c) One free local IP Address
- d) One dedicated Computer with Windows 10 (64bit)

# Step1. Device Configuration:

F2 → Password 12345 → Enter → Press 1 → Password 56890 → Enter → Set N/W Parameter → Enter → Set Local IP → Press(1) for save the IP or (0) for retry → ESC 2 times device will restart.

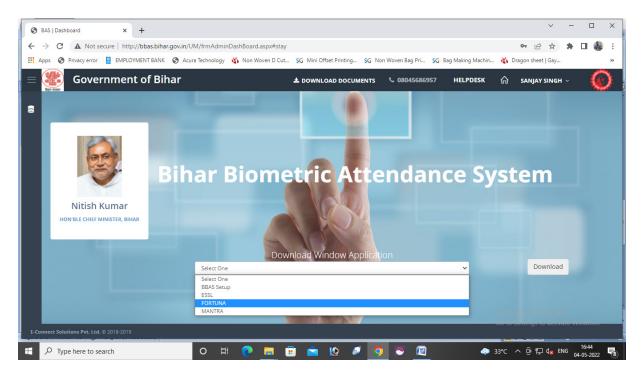
## Step2. Software Installation:

- 1) For Software Installation where we want to install the software internet connection is must.
- 2) Go to the url: <u>https://bbas.bihar.gov.in</u> open the website.

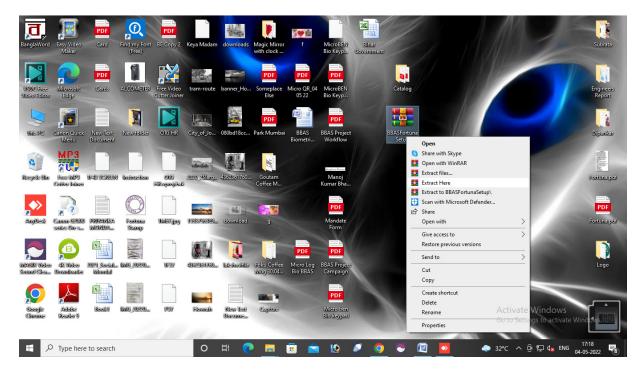


Above page will open  $\rightarrow$  put the user ID and Password (User ID & Password Will the CMFS userID and Password)  $\rightarrow$  login

3) After Login  $\rightarrow$  Download Window Application  $\rightarrow$  Click on the dropdown  $\rightarrow$  Select Fortuna  $\rightarrow$  Download.



- 4) After click on download  $\rightarrow$  Download Will Start
- 5) After download the File ightarrow Extract the RAR file



- 6) After Extracting the file we will get 4 folder.
- i) Accesss DB Engine (First install this application 64 bit after that will be go AppSetup
- ii) AppSetUP
- iii) CrystalReportSetUp
- iv) Fortuna

~ ↑ 📙 > BB	ASFortunaSetup > BBASFortunaSetup				~ 0	Search BBASFortunaSetup
^	Name	Date modified	Туре	Size		
ick access	AppSetUp	09-04-2022 11:21	File folder			
esktop 🖈	CrystalReportSetUp	09-04-2022 11:21	File folder			
ownloads 🖈		09-04-2022 11:21	File folder			
ocuments 🖈	Setup	09-01-2020 12:20	Windows Batch File	1 KB		
ictures 🖈						
licro QR						
57 Catalog						
notos for TM47						
43 Catalog						
eDrive						
eDrive						
s PC						
0 Objects						
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ctures						
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ocal Disk (C:)						
OMMON CUST						
PL & MSF (E:)						
ew Volume (F:)						
SB Drive (H:)						Activate Windows
B Drive (H:)						Go to Settings to activate Windows.

7) We have to open AppSetUP Folder → Open DotNetFX452 Folder → Run the .Net Setup File as Run as Administrator.

→ 👻 🛧 📙 > BBA	SFortunaSetup > BBASFortunaSetup > AppSe	tUp → DotNetFX452			5 v	Search DotNetFX4	52
^	Name	Date modified	Туре	Size			
Quick access	100 NDP452-KB2901907-x86-x64-AIIOS-ENU	29-08-2019 18:07	Application	68.359.KR			
Desktop 🖈	La la construcción de la			Open			
Downloads 🖈				😌 Run as administrator			
🗄 Documents 🖈				Share with Skype			
E Pictures 🖈				Troubleshoot compatibility			
Micro QR				Pin to Start			
P57 Catalog				Scan with Microsoft Defender			
photos for TM47				🖻 Share			
TF43 Catalog				Give access to		>	
OneDrive				🧧 Open with WinRAR			
				💁 Add to archive			
This PC				dd to "NDP452-KB2901907-x86-x64	AllOS-ENU.rar"		
3D Objects				Compress and email			
Desktop				Compress to "NDP452-KB2901907-x8	6-x64-AllOS-ENU.ra	r" and email	
Documents				🚾 Extract files			
🕹 Downloads				Extract Here			
Music				Extract to NDP452-KB2901907-x86-x6	4-Allos-ENU\		
Pictures				Pin to taskbar			
Videos				Restore previous versions			
Local Disk (C:)				Send to		>	
COMMON CUST				Cut			
FIPL & MSF (E:)				Сору			
New Volume (F:)				Create shortcut		6	
USB Drive (H:)				Create shortcut Delete		Activete	Windows
				Rename			
USB Drive (H:)				Netionite			gs to activate Windows.

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File Home Share	View Application Tools								~ 🕐
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^	Name	Date modified	Туре	Size					
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Micro QR									
P57 Catalog									
photos for TM47									
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Documents									
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FIPL & MSF (E:)									
🔜 New Volume (F:)									
USB Drive (H:)							Activate Windo		
🕳 USB Drive (H:) 🗸							Go to Settings to ac	tivate Windows.	
1 item 1 item selected 6	6.7 MB								
🕂 🔎 Type here t	to search	o 🛱 💽 I	<b>i</b> 💼 💼	10 D	o 💿 🖾 🔽	易	🍋 Suns ^ 현 🖫 🕼	ENG 17:21 04-05-2022	-

8) If .Net 4.5 or above is already installed in the PC then it will show the bellow message and don't have to install the .Net software.

→ * ↑ BBASFortunaSetup	> BBASFortunaSetup > AppSetUp > DotNetFX452		V O Search Dot	tNetFX452
^ Name	Date modified Type	s Size		
Quick access	82901907-x86-x64-AIIOS-ENU	1 1 20 350 VD		
Desktop 🖈	Microsoft .NET Framework 4.5.	2	×	
Downloads 🖈	Your installation will not occu	ur. See below for reasons why.		
Documents 🖈				
Pictures 🖈	b + 1			
Micro QR	Details			
P57 Catalog	.NET Framework 4.5.2 or a later u	update is already installed on this computer.		
photos for TM47				
TF43 Catalog				
OneDrive				
This PC				
3D Objects				
Desktop				
Documents				
Downloads				
Music				
Pictures	More information about blocked .NET	Framework 4.5.3 installations		
Videos	Hore information about <u>biocked men</u>	Transform 1972 Hotald dollor		
Local Disk (C:)	3	Continue Close		
COMMON CUST	3	Condition		
FIPL & MSF (E:)				
New Volume (F:)				
USB Drive (H:)			Acti	vate Windows
			Go to	Settings to activate Windows.

9) Then we have to Open "MSAccessRuntime2013" folder and run the setup as Run as Administrator.

~ 🛧 📙 > BE	BASFortunaSetup > BBASFortunaSetup	> AppSetUp			v ⊙	Ø Search AppSetUp
^	Name	Date modified	Туре	Size		
uick access	DotNetFX452	09-04-2022 11:21	File folder			
Desktop 📌	MSAccessRuntime2013	09-04-2022 11:21	File folder			
Downloads 🖈	BBASetup	09-04-2022 15:03	Windows Installer	18,411 KB		
Documents 🖈	💽 setup	09-04-2022 15:03	Application	523 KB		
Pictures 🖈						
Micro QR						
P57 Catalog						
photos for TM47						
TF43 Catalog						
neDrive						
iis PC						
D Objects						
Desktop						
Documents						
Downloads						
Music						
Pictures						
/ideos						
ocal Disk (C:)						
COMMON CUST						
FIPL & MSF (E:)						
New Volume (F:)						
						A
USB Drive (H:)						Activate Windows
B Drive (H:)						Go to Settings to activate Windows.

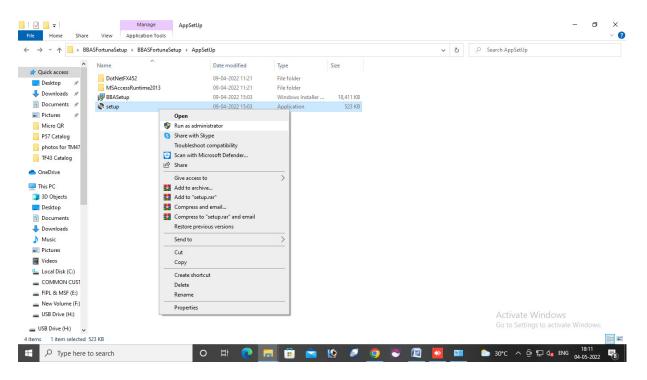
- 10) If Computer OS is 64 bit then we have to run "AccessRuntime\_x64\_en-us" setup file
- 11) In case the Computer is 64 bit and Microsoft Office 2007 (32 bit) is already installed in the Computer then the following message will come.

	si ortanasetap i i boxisi ortanasetap i	AppSetUp > MSAccessRuntin	1e2013			v Ö >	Search MSAccessRuntime2013	
A Quick access	Name	Date modified	Туре	Size				
Desktop 🖈	AccessRuntime_x64_en-us	08-08-2019 18:25	Application	2,91,478 KB				
Downloads 🖈	🛞 AccessRuntime_x86_en-us	08-08-2019 18:25	Application	2,17,396 KB				
Documents *								
Pictures *								
Micro QR								
P57 Catalog								
photos for TM47		Setup Error			×			
IF43 Catalog								
OneDrive			tall the 64-bit version ( 2-bit programs on your	of Office because we found t PC:	he			
This PC			crosoft Office Enterpris					
3D Objects				ograms, then retry installing (	54 hit			
Desktop				Office instead, please run th				
Documents		setup.						
Downloads				_				
Music				L	ОК			
Pictures								
Videos								
Local Disk (C:)								
COMMON CUST								
FIPL & MSF (E:)								
New Volume (F:)								
							Activate Windows	
USB Drive (H:)								

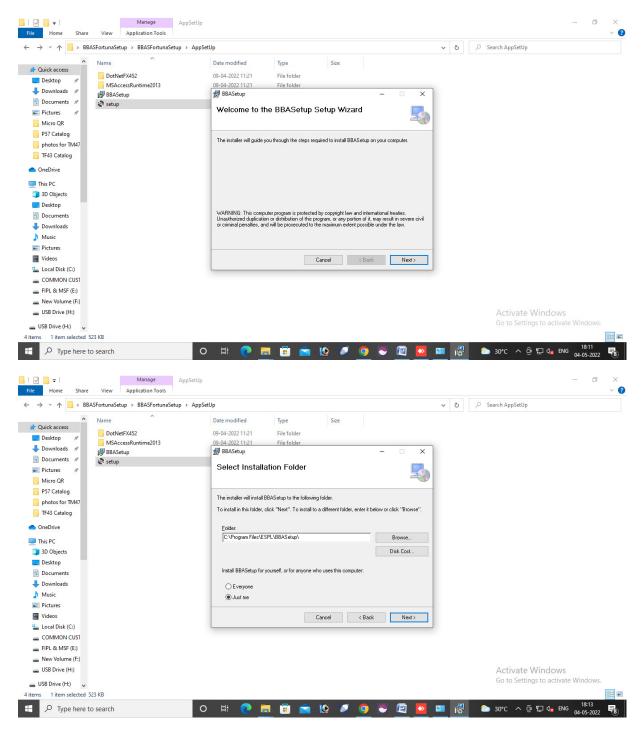
12) In that case we have uninstall the Microsoft Office 2007 from control Panel, we have to go the control panel select the software (Microsoft Office 2007)  $\rightarrow$  uninstall

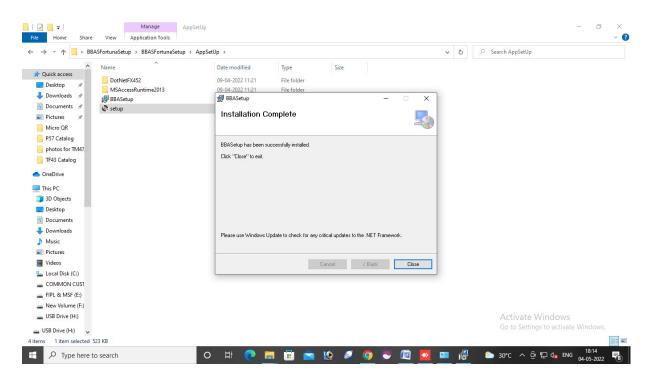
→ * ↑ 🖬 > Control F	Panel > Programs > Programs and Features				ٽ ~	Search Programs and Features		
Control Panel Home	Uninstall or change a program							
View installed updates	5 1 5	- Charles and Charles and Press						
furn Windows features on or	To uninstall a program, select it from the list and then	click Uninstall, Change, or Repair						
off	Organize 🕶 Uninstall Change						-	
	Organize + Uninstall Change						8== •	
	Name	Publisher	Installed On	Size	Version			
	🗣 Canon My Printer	Canon Inc.	17-11-2021		3.3.0			
	🔯 Canon Quick Menu	Canon Inc.	17-11-2021		2.8.5			
	Connect	MAGIX Software GmbH	30-09-2021	8.20 MB	2.5.1.84			
	CorelDRAW Graphics Suite 12	Corel Corporation	23-09-2021	333 MB	12.0.0.458			
	🖽 EasyVideoMaker	Easy Video Maker	30-09-2021	93.8 MB	8.15			
	🔍 Find my Font (Free)	Softonium Developments	22-11-2021	108 MB	3.4.02			
	Free MP3 Cutter Joiner 11.4	DVDVideoMedia, Inc.	01-10-2021	9.98 MB	11.4			
	Free Video Cutter Joiner 10.4	DVDVideoMedia, Inc.	28-03-2022	18.0 MB	10.4			
	Google Chrome	Google LLC	03-05-2022		101.0.4951.54			
	MAGIX Video Sound Cleaning Lab	MAGIX Software GmbH	17-11-2021		22.2.0.53			
	C Microsoft Edge	Microsoft Corporation	02-05-2022		101.0.1210.32			
	Microsoft Office 2000 Premium	Microsoft Corporation	27-09-2021	66.8 MB	9.00.2720			
	B Microsoft Office Enterprise 2007	Microsoft Corporation	17-11-2021		12.0.4518.1014			
	<ul> <li>Microsoft OneDrive</li> </ul>	Microsoft Corporation	03-05-2022	238 MB	22.077.0410.0007			
	i Microsoft Teams	Microsoft Corporation	22-04-2022	119 MB	1.5.00.9163			
	Microsoft Update Health Tools	Microsoft Corporation	05-04-2022	1.01 MB				
	Microsoft Visual C++ 2008 Redistributable - x86 9.0.3	Microsoft Corporation	30-09-2021	10.1 MB	9.0.30729.6161			
	Microsoft Visual C++ 2010 x64 Redistributable - 10.0	Microsoft Corporation	30-09-2021	13.8 MB	10.0.40219			
	Microsoft Visual C++ 2013 Redistributable (x86) - 12 Microsoft Visual C++ 2015-2019 Redistributable (x64)	Microsoft Corporation	17-11-2021	17.1 MB	12.0.21005.1			
	Microsoft Visual C++ 2013-2019 Redistributable (x04)     MSXML 4.0 SP3 Parser	Microsoft Corporation Microsoft Corporation	14-02-2022 30-09-2021	20.1 MB	14.29.30139.0 4.30.2100.0			
	Pdf995	Microsoft Corporation	17-11-2021	8.08 MB	4.30.2100.0 18.0s			
	RelevantKnowledge	TMRG. Inc.	17-11-2021	5.27 MB	1.3.339.322			
	Update for Windows 10 for x64-based Systems (KB50		23-09-2021		2.71.0.0			
	Opuate for windows to for xo4-based Systems (kb30	Wilcrosoft Corporation	23-03-2021	000 KB	2.71.0.0	Activate Windows		
	Microsoft Corporation Product version:	2.0.4518.1014				Go to Settings to activate W		

- 13) After uninstall the Microsoft Office 2007  $\rightarrow$  Re-install the "AccessRuntime\_x64\_en-us" Setup.
- 14) After install the "AccessRuntime\_x64\_en-us" file we have to install "Setup" File as Run as Administrator.

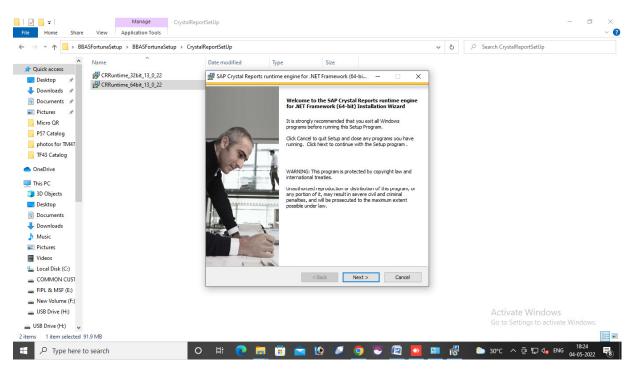


15) Right Click On "Setup"  $\rightarrow$  Run As Administrator  $\rightarrow$  Next  $\rightarrow$  (Select Everyone) Next  $\rightarrow$  Installation Complete  $\rightarrow$  Close

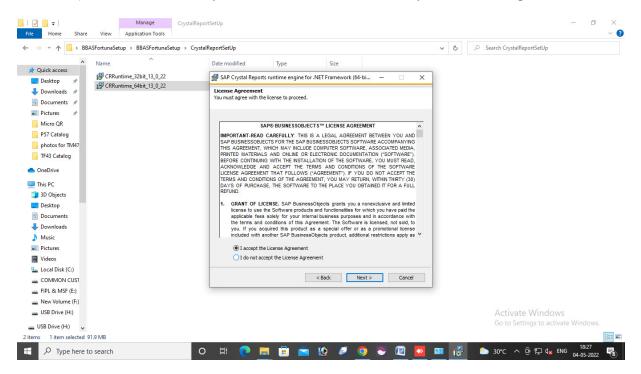




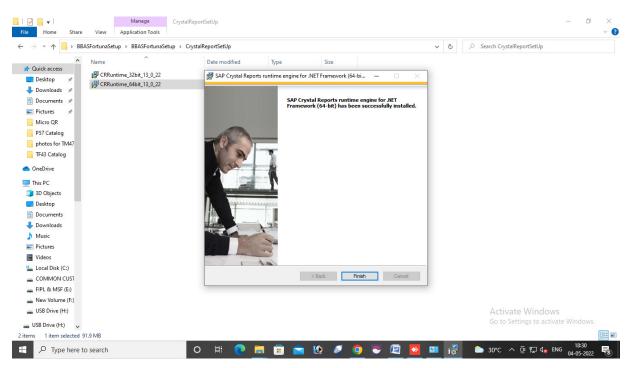
16) After Install the "Setup" open "CrystalReportSetUp" folder → Run the setup file "CRRuntime\_64bit\_13\_0\_22" for 64 bit Computer



#### 17) Double click on setup file $\rightarrow$ Next $\rightarrow$ Click on "I accept the License Agreement" $\rightarrow$ Next



#### Next $\rightarrow$ Yes $\rightarrow$ Finish.



# 18) Go to 'C' Drive Right click $\rightarrow$ New $\rightarrow$ New Folder ( create a New Folder) $\rightarrow$ Rename the folder as "BBAS" $\rightarrow$ Enter

🗦 🕆 🛧 🏪 > This	PC > Local Disk (C:) >					~	Q	Search Local Disk (C:)
^	Name	Date modified	Туре	Size				
Quick access Desktop 🖈	📙 inetpub	04-05-2022 18:29	File folder					
A CONTRACTOR AND A CONT	- Intel	03-05-2022 20:13	File folder					
Downloads 🖈	PerfLogs	07-12-2019 14:44	File folder					
Documents 🖈	Program Files	04-05-2022 18:14	File folder					
Pictures 🖈	Program Files (x86)	04-05-2022 18:29	File folder					
Micro QR	Users	16-11-2021 11:14	File folder					
P57 Catalog	Windows	02-05-2022 09:50	File folder					
photos for TM47				View	>	1		
TF43 Catalog				Sort by	>			
				Group by	>			
neDrive				Refresh				
his PC				Paste				
3D Objects				Paste shortcut				
Desktop				Undo Delete	Ctrl+Z			
Documents				Give access to	>			
Downloads				New	>	Folder		
Music					í	- Tolder		
Pictures				Properties				
Videos								
Local Disk (C:)								
COMMON CUST								
FIPL & MSF (E:)								
New Volume (F:)								
								A -time to AAC - I
USB Drive (H:)								Activate Windows
JSB Drive (H:)								Go to Settings to activate Windows.

19) Copy "Fortuna" folder from BBAS Setup Folder and paste it in BBAS folder in 'C' Drive → open
"Fortuna" Folder → Right Click → New → Create new folder → Re-name the Folder as "Database"
→ Enter.

🗠 🛧 📙 > Thi	s PC > Local Disk (C:) > BBAS > Fortun	a >			✓ O Search Fortuna
^	Name	Date modified	Туре	Size	
k access	Logs	09-04-2022 11:21	File folder		
ktop 🖈	Compro7	09-11-2019 12:45	Microsoft Access	988 KB	
vnloads 🖈	FortComm	01-11-2019 10:39	Application	35 KB	
uments 🖈	FortComm	08-11-2019 10:51	Configuration sett	1 KB	
ures 🖈	📧 FortunaDataSyncService	01-11-2019 17:50	Application	15 KB	
ro QR	FortunaDataSyncServiceBL.dll	01-11-2019 17:50	Application exten	33 KB	
Catalog	Gateway2kEx.dll	23-09-2019 13:21	Application exten	144 KB	
tos for TM47	SchedulerManager.dll	24-09-2014 16:07	Application exten	7 KB	
3 Catalog	UnivDAL.dll	01-11-2019 17:50	Application exten	44 KB	
-					
Drive					Folder
PC					Shortcut
Objects					
ktop					Microsoft Office Access 2007 Database
uments			View		Bitmap image
vnloads			Sort by		CorelDRAW 12.0 Graphic
sic			Group by		Corel R.A.V.E. 3.0
			Refresh		Corel PHOTO-PAINT 12.0 Image
ures			-		Microsoft Office Word Document
eos			Customize	this folder	Microsoft Office PowerPoint Presentation
al Disk (C:)			Paste		Adobe Photoshop Image
MMON CUST			Paste short	tcut	Microsoft Office Publisher Document
& MSF (E:)			Undo Dele	te Ctrl+	+Z WinRAR archive
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Pictures 🖈	FortComm	08-11-2019 10:51	Configuration sett	1 KB			
Micro QR	📧 FortunaDataSyncService	01-11-2019 17:50	Application	15 KB			
P57 Catalog	FortunaDataSyncServiceBL.dll	01-11-2019 17:50	Application exten	33 KB			
photos for TM47	Gateway2kEx.dll	23-09-2019 13:21	Application exten	144 KB			
TF43 Catalog	SchedulerManager.dll	24-09-2014 16:07	Application exten	7 KB			
II 45 Catalog	UnivDAL.dll	01-11-2019 17:50	Application exten	44 KB			
Documents Downloads Music Pictures Videos Local Disk (C:) COMMON CUST FIPL & MSF (E:)							
New Volume (F:) USB Drive (H:) SB Drive (H:)						Activate Windows Go to Settings to activate Wind	dows.

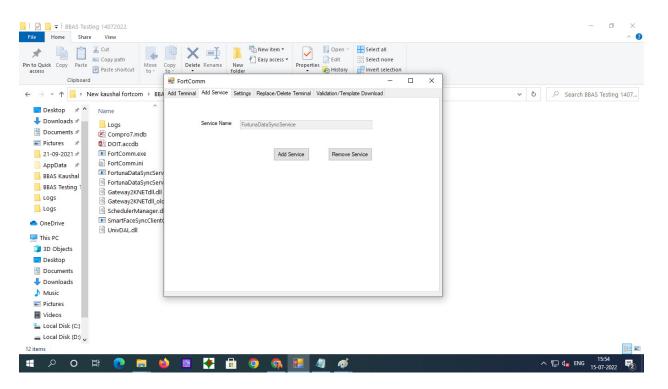
20) Copy "Compro 7" File from Fortuna folder and paste it in Database Folder.

21) Right Click on "FortComm" Application and run it as Administrator  $\rightarrow$  FortComm window will open

	Cut Copy path Paste shortcut	Copy Delete	Rename		New item ▼ Easy access ▼ P	Properties	Select all Select none Invert selection				
Clipboard		💀 FortCom					-				
-> * 🛧 📙 > Ne	ew kaushal fortcom > BBA	Add Terminal	Add Service	e Settings	Replace/Delete Te	minal Validation/Temp	late Download		~	õ	Search BBAS Testing 1407
Desktop * ^ Downloads * Documents *	Name	IP Add	ress			Port					
Pictures	Compro7.mdb	Terminal Add	ress			Terminal Name		_			
21-09-2021 *	FortComm.exe					Terminal Hame		_			
AppData 🖈	FortComm.ini						Add				
BBAS Kaushal	FortunaDataSyncServ					1					
BBAS Testing 1	FortunaDataSyncServ	IP Addr	Port		Terminal Status						
Logs	Gateway2KNETdll.dll	1		Secugen Mantra							
Logs	SchedulerManager.d	192.168		KP	15-07-2022 15:3						
OneDrive	SmartFaceSyncClient(	192.168	10001	KP1	15-07-2022 15:3						
This PC											
3D Objects											
Desktop											
Documents							Get Sta	tue			
Downloads							Get Sta	100			
Music											
Pictures											
Videos											
Local Disk (C:)											
Local Disk (D:)											

22) We have to put "IP Address", "Port"(10001), "Terminal Address"(00), "Terminal Name" (Office Name) after given the details → Add → Get Status (Device will shown in the Dashboard)
23) Click on option "Add Service" → Service Name Should be "FortunaDataSyncService" → Add Service

 $\rightarrow$  Yes  $\rightarrow$  Ok



24) Click Win+R → Type "Services.msc" →Enter → Windows Services window will open, we have to conform "FortunaDataSyncService" is Running.

Image: Service       Enables you to real and receive file.       Manual (Trigger Start)       Local System         Image: Service Service Mode Host       The FDPHOST service hosts the Fun.       Manual (Trigger Start)       Local System         Image: Service Service Mode Host       The FDPHOST service hosts the Fun.       Manual (Trigger Start)       Local System         Image: Service Service Mode Host       This service monitors the current low.       Manual (Trigger Start)       Local System         Image: Service	Name	Description	Status	Startup Type	Log On As	
Indian/Datagenerations     Protect user files from accidental L     Automatic     Local System       Indian/Datagenerations     Incoming     Automatic     Local System       Indian/Datagenerations     Publisher this computer and resour.     Manual (frigger Start)     Local System       Geolecations Service (CoogleChromeElevationService (CoogleChromeE	G Fax	Enables you to send and receive fa		Manual	Network Se	
Bunnels         Bunnels         Local System           Function Discovery Provider Host         The FDPHOST service hosts the Fun.         Manual         Local Service           Function Discovery Resource Publication         Publishes this computer and resour.         Manual (frigger Start)         Local System           Geogle Chorne Elevation Service (SogleChormeElevationSer.         Manual         Manual         Local System           Geogle Chorne Elevation Service (SogleChormeElevationSer.         Keeps your Google software up to _         Manual         Local System           Geogle Update Service (gupdatem)         Keeps your Google software up to _         Manual         Local System           Geogle Update Service (supdatem)         Keeps your Google software up to _         Manual         Local System           Geogle Update Service Supdatem         Foreservice is responsible for apply.         Automatic (Fligger Start)         Local System           Geogle Update Service         Provides an interface for the Hyper.         Manual (frigger Start)         Local System           Hauser Elevation Service         Provides an interface for the Hyper.         Manual (frigger Start)         Local System           Hyper-V Uset Service Service         Provides an interface for the Hyper.         Manual (frigger Start)         Local System           Hyper-V PowerShell Direct Service         Provides an interface for	S File History Service			Manual (Trigger Start)	Local System	
Constraint Discovery Prevouve Publication     Constraint Publication			Running			
Concention Service       This service monitors the current low       Manual (Trigger Start)       Local System         Coople Update Service (gupdate)       Keeps your Google software up to _       Automatic (Follewyed Start)       Local System         Coople Update Service (gupdate)       Keeps your Google software up to _       Manual       Local System         Coople Update Service (gupdate)       Keeps your Google software up to _       Manual (Trigger Start)       Local System         Coople Update Service (gupdate)       Keeps your Google software up to _       Manual (Trigger Start)       Local System         Coople Update Service (gupdate)       The service is responsible for apply.       Manual (Trigger Start)       Local System         Parameter foreSoriant M1210 MPP Series Receive Fas Service       Rowides an interface for the Hyper.       Manual (Trigger Start)       Local System         Coople Update Service (gupdate)       Rowides an interface for the Hyper.       Manual (Trigger Start)       Local System         Coople Hyper-V tauet Shirokon Service       Provides a mechanism to exchange.       Manual (Trigger Start)       Local System         Coople Hyper-V tauet Shirokon Service       Provides anechanism to shirokange.       Manual (Trigger Start)       Local System         Coople Hyper-V tauet Shirokon Service       Provides an anchanism to manage v.       Manual (Trigger Start)       Local System		The FDPHOST service hosts the Fun		Manual	Local Service	
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- 25) Next option  $\rightarrow$  Click on Settings  $\rightarrow$  Select Compro 7 DB Path  $\rightarrow$  Browse  $\rightarrow$  Select Compro 7 DB from Fortuna Folder  $\rightarrow$  Database  $\rightarrow$  Select Compro .mdb  $\rightarrow$  select
- 26) Select Beltron DB Path  $\rightarrow$  Browse  $\rightarrow$  C Drive HP Inc Folder  $\rightarrow$  Double Click on "BBA-Database"  $\rightarrow$  Select "DOIT.accdb File  $\rightarrow$  Select
- 27) First we add Offfice name, District, Pincode and save

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28) Select Provider → Always Select "Microsoft.AEC.OLEDB.12.0 → Click on Save Provider → Click on Save Global Settings

(FortComm Configuration is Done)

29) Open E-Connect Software  $\rightarrow$  "Biometric App Setup" (The Software Shotcut will automatically create in desktop  $\rightarrow$  user ID and Password will be the CMFS user ID & Password.

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30) The Employee excel will provide by E-connect, we have to upload the excel file, Click on "Administrator Services" → Import Excel → Click on Browse&Upload → Select the excel file → Click on Browse&Upload. Employee excel will upload in the software

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31) Contractual Employee have to add manually  $\rightarrow$  Click On "Administrator Services"  $\rightarrow$  Click On "Employee Details"  $\rightarrow$  Add

Administrate	or Services Reports										
mployee	Detail										
-All			~	Search Reset	Add						
earch By Emp	loyee Name										
SNo	Employee Name	Father Name	Date of Joining	Department	Designation	Office	Status	BiometricStatus	Employee ID	Edit	
1	Abhishek ( 106921	Shri Vinod Kumar T	18-Feb-2009	Home Department	Inspector	IG Office Central Ra	Active	Registered	125	Edit	
2	ABHISHEK KUMAR (	SHATRUGHAN SINGH	27-Dec-2010	Home Department	Constable	IG Office Central Ra	Active	Registered	89	Edit	
3	AKANKSHA KUMARI	BRIJ MOHAN PRASAD	28-Nov-2015	Home Department	Constable	IG Office Central Ra	Active	Registered	71	Edit	
4	AKHILAESH YADAV (	ABADH LAL YADAV	08-Jul-1999	Home Department	Havildar	IG Office Central Ra	Active	Registered	118	Edit	
5	Akhilesh Yadav ( D	Awadh Lal Yadav	08-Sep-1999	Home Department	Tracer	IG Office Central Ra	Active	Not Registered	128	Edit	
6	ANIL KUMAR ( 1041	SRI BALRAM TIWARY	09-Jun-1992	Home Department	Inspector of Police	IG Office Central Ra	Active	Registered	80	Edit	
7	Asha Devi	Lt. Raghuwansh Th	01-Feb-1989	Home Department	Helper	IG Office Central Ra	Active	Registered	122	Edit	
8	Ashish Kumar ( 10	Ram Bilash Singh	27-Aug-2013	Home Department	Constbale	IG Office Central Ra	Active	Registered	130	Edit	
9	ASHOK KUMAR SIN	LATE DADDAN LAL	26-Aug-1987	Home Department	Dy. superintendent	IG Office Central Ra	Active	Registered	74	Edit	
10	BIJENDRA KUMAR Y	LALLAN YADAV	17-Sep-2007	Home Department	Constable	IG Office Central Ra	Active	Registered	81	Edit	
11	BINOD KUMAR ( 10	LATE RAJENDRA PRA	05-May-1986	Home Department	Inspector of Police	IG Office Central Ra	Active	Registered	70	Edit	
12	BINOD SHARMA ( 1	WASKI SHARMA	01-Aug-2003	Home Department	Havildar	IG Office Central Ra	Active	Registered	117	Edit	
13	BIRENDRA KUMAR	LATE-YADU NANDAN	15-Aug-1996	Home Department	Inspector of Police	IG Office Central Ra	Active	Registered	73	Edit	
14	Chandra Sekhar Pd	Shri Charan Sah	17-Feb-2010	Home Department	Helper	IG Office Central Ra	Active	Registered	126	Edit	
15	DEVJE THAKUR ( 10	CHHATTHU THAKUR	16-Oct-2011	Home Department	Constable	IG Office Central Ra	Active	Registered	116	Edit	
16	DHANANJAY KUMAR	DINESH SINGH	04-Feb-2011	Home Department	Constable	IG Office Central Ra	Active	Registered	79	Edit	
17	DILIP KUMAR ( 107	MAHENDRA PRASAD	28-May-2012	Home Department	Constable	IG Office Central Ra	Active	Registered	113	Edit	
18	Dilip Kumar (7421)	Mahendra Prasad	28-May-2012	Home Department	Health Education O	IG Office Central Ra	Active	Registered	127	Edit	
19	GAUTAM KUMAR ( 1	LATE RAJENDRA PRA	14-Jun-1999	Home Department	Asstt. Sub-Inspector	IG Office Central Ra	Active	Registered	78	Edit	
20	GOKHULA RAM ( 10	SRI RAMPUJAN RAM	30-Oct-1986	Home Department	Inspector of Police	IG Office Central Ra	Active	Registered	77	Edit	

Fill all the Mandatory filed (\*)  $\rightarrow$  Employee Type Must be select "Contractual"  $\rightarrow$  Submit

Note: Show them how to add Contractual Employee and ask them to add rest of the people.

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Biometric A	Attendance System	n (Government of Bil	ha <b>r)</b>			Welcome : SANJAY SINGH	$\widehat{\mathbf{n}}$	F	
Administrator Services Re	eports								
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Employee Entry Personal Detail									
Name *			Father Name	Mother Name	Date Of Birth *				
					Ý				
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Office Details									
Employee Type *	Designation *		t Time *		ctive Biometric Enrollment Req				
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Effective Date *									
			Submit	Cancel					
			E-Connect Solutions Pvt. Ltd.	© 2019-2020					
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\*\* If installation is successfully done and "FortunaDataSyncsevice" is running the employee validation will automatically download to the Biometric Device.

## 32) How to Enroll Finger in Biometric Device:

Press F1  $\rightarrow$  Password 12345  $\rightarrow$  ENT  $\rightarrow$  ENRL/DEL Finger  $\rightarrow$  ENT  $\rightarrow$  Press Down arrow key  $\rightarrow$  Select View Table  $\rightarrow$  ENT  $\rightarrow$  If Employee Validation successfully download in the device then Employee Name will Shown in View Table  $\rightarrow$  Select Employee by pressing ENT  $\rightarrow$  for Enrollment Press F1  $\rightarrow$  Put Finger Count( It will be 2)  $\rightarrow$  ENT  $\rightarrow$  Put the Employee Right Index Finger Properly 3 times  $\rightarrow$  ENT  $\rightarrow$  Put Left Index Finger 3 times  $\rightarrow$  ENT  $\rightarrow$  ENT  $\rightarrow$  ENT  $\rightarrow$  Enroll Success Massage will Show  $\rightarrow$  Press ESC 3 times  $\rightarrow$  Main Display will Come  $\rightarrow$  Ask the Enrolled Employee to give Punch for verify the enrollment.

## Note: On Display left side Record count should be always "00"

33) How to show the report: Select "Report" in E-connect Software  $\rightarrow$  Click on "Daily Attendance Report"  $\rightarrow$  Select Date (Installation Date)  $\rightarrow$  GO. The Report will show.

🖁 Dashboard			-	٥	×
Biometri	c Attendance System (Government of Bihar)	Welcome : SANJAY SINGH	•	F	
Administrator Services Administrator Services REGISTERED 68 Control Today's In-Time S	Reports Average CheckIn CheckOut Detail Daily Attendance Report Employee List In Out Log Report Leave Details Report Summary of Early Out Employee's			P	

				E-Conr	ect Solu	tions P	rt. Ltd. (	D 2019-	2020	
✓ Type here to search	۲	2	٥	V2	¥	0		0,		∧ ⊕ ≔ ¢)) <sup>10:28 PM</sup> 5/18/2022